

Past and current offerings for High School Network classes from NTC  
(\*\*On-line Course Offerings)  
(^ hybrid/blended course offerings)

## **Business**

### **Accounting 1** (4 Credits) 10-101-111

This course is an introduction for those with no background and a refresher for those with limited background in accounting fundamentals. A student will analyze and record routine transactions and complete year-end adjustments and financial statements for a single-owner service-oriented business. Students in this course will study accounting, concentrating on the efficient management, recording, and adjusting of current assets, plant assets, intangible assets, and current liabilities.

### **Marketing Principles** (3 Credits) 10-104-172

Marketing is a fast-paced, contemporary business discipline. We are all affected by marketing activities on a daily basis, both in our workplace and as consumers. In this course, we will explore the fundamentals of marketing in the 21st century. We will evaluate consumer demographics, lifestyles and decision making; evaluate product distribution, promotion and price planning; and critique a strategic marketing plan

### **Administration and Organization of Healthcare** (3 credits) 10-160-131

Focus is upon the administration and organization of health care in a variety of settings such as hospitals, clinics, and nursing homes. Examines health care planning, regulations, political impact, and major health care issues including law and ethics.

### **Computer Concepts** (2 credits) 10-154-133

It is a basic introduction to computers that would apply directly to a technical diploma in Microcomputer applications and would also be a good intro for those pursuing other CIS degrees.

### **Introduction to Business** (3 credits) 10-104-100

This course will explore the workings and efficiency of American and global business systems. Survey of work opportunities available in retailing, wholesaling, finance, insurance, advertising, sales, public relations, buying and management will be covered.

### **Introduction to Computer Support** (3 credits)\*\* 10-154-104

Since businesses today are faced with the need to support a record number of computer users, the need for user support professionals has never been stronger. This field has grown from a narrow focus on technical solutions to a broad field that encompasses customer service and a wide range of related skills, including technical assistance, needs analysis, and purchasing. This course provides an introduction to all of these skill areas.

### **Principles of Information Security** (2 credits)\*\* 10-150-114

An introduction to the various technical and administrative aspects of information security and assurance, this course provides the foundation for understanding the key issues associated with protecting information assets, determining the levels of protection and response to security incidents, and designing a consistent, reasonable information security system, with appropriate intrusion detection and reporting features.

**Customer Service (2 Credits) 10-104-103**

Customer service is much more than answering questions and handling complaints. Research has shown that most often customers choose to spend their money where they get the best service. In this course we will explore the importance of customer service, understanding and satisfying the customer's needs, and ways to interact with the customer.

**Health****Medical Terminology (3 credits) ^ 10-501-101 (Hybrid course- M,T - ITV and W, Th online)**

The learner will focus on the component parts of medical terms: prefixes, suffixes, and word roots. The learners practice formation, analysis and reconstruction of terms. Emphasis is on spelling, definition and pronunciation, introduction to operative, therapeutic and symptomatic terminology of all body systems, as well as systemic and surgical terminology.

**Agriculture and Community Services****Introduction to Human Services (3 credits) 10-520-101**

Introduction to Human Services is a class designed to give the student an overview of the human service field. Students will learn about the various types of human service agencies and occupations available in the field, and the qualities of the personnel in those fields. Students will get first hand experience with at least one human service agency.

**Introduction to Horticulture (3 credits) 10-001-110**

You will gain an overview of the horticulture profession, including its role & importance throughout history, current trends & career opportunities will be covered. Particular attention is given to horticulture crops, plant classification, their use, & the interrelationships between the environment, plant growth & plant development.

**ECE: Foundations of Early Childhood Education (3 credits) 10-307-148 (Students can qualify for the state ACCT)**

This course introduces the learner to the early childhood profession. Course competencies include: integrate strategies that support diversity and anti-bias perspectives; investigate the history of early childhood education; summarize types of early childhood education settings; identify the components of a quality early childhood education program; summarize responsibilities of early childhood education professionals; and explore early childhood curriculum models.

**ECE: Guiding Child Behavior (3 credits) 10-307-188**

Learn positive strategies that are used to guide children's behavior in the early childhood education setting.

**ECE: Curriculum Planning (3 credits) 10-307-166**

Students will learn and examine the components of curriculum planning in early childhood education.

**ECE: Art, Music, & Language Arts (3credits) 10-307-178**

This course introduces students on the beginning level curriculum development in the specific content areas of art, music and language arts.

**General Education****Introduction to Sociology (3 credits)\*\* ^10-809-196 (Blended course- 2-days face-to-face, 2-days on-line)**

Introduces students to the basic concepts of sociology: culture, socialization, social stratification, multiculturalism, and the five institutions, including family, government, economics, religion, and education. Other topics include demography, deviance, technology, environment, social issues, social change, social organization, and workplace issues.

**Introduction to Psychology (3 credits)\*\* ^10-809-196 (Blended course- 2-days face-to-face, 2-days on-line)**

This introductory course in psychology is a survey of the multiple aspects of human behavior. It involves a survey of the theoretical foundations of human functioning in such areas as learning, motivation, emotions, personality, deviance and pathology, physiological factors, and social influences. It directs the student to an insightful understanding of the complexities of human relationships in personal, social, and vocational settings.

**Written Communication (3 credits)\*\*^ 10-801-195 (Blended course- 2-days face-to-face, 2-days on-line)**

Develop writing skills which include prewriting, drafting, revising, and editing. A variety of writing assignments is designed to help the learner analyze audience and purpose, research and organize ideas, and format and design documents based on subject matter and content. Also develops critical reading and thinking skills through the analysis of a variety of written documents

**Public Safety****Current Events in Criminal Justice 10-504-173**

Students will explore nine current issues related to law enforcement of today. Students will be given scenarios that speak to those issues and will be expected to research, reflect and eventually respond to those scenarios in a manner that effectively addresses the issues being explored.