



# **AVMA Letter of Accreditation**

Northcentral Technical College  
May 2023

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May 15, 2023

Ms. Sarah Steger, CVT  
Northcentral Technical College  
Veterinary Technology Program  
1000 W. Campus Dr.  
Wausau, WI 54401

Dear Ms. Steger:

Congratulations! At its April 27, 2023 meeting, the AVMA Committee on Veterinary Technician Education and Activities (CVTEA) **granted Initial accreditation** to the Northcentral Technical College veterinary technology program after deliberation of the report of evaluation from the January 25 – 26, 2023 site visit and post site visit response. Accreditation is effective January 26, 2023.

A final copy of the report of evaluation is included and available in the CVTEA Accreditation Portal by Armature (Armature). Included below is a summary of critical and major deficiencies with details regarding future reporting requirements.

After consideration of the documentation provided, the Committee has determined that continued reporting is required on the following deficiencies (see chart(s) below):

Critical deficiency(ies): 1,2,3,4 (noted below)

Major deficiency(ies): 1,2,3,4 (noted below)

The next report will be due Spring 2024 (April 15, 2024). A reminder will be sent out approximately 2 months prior to the due dates. The next full accreditation site visit is scheduled for 2028.


For your information, the Program will be assessed an annual accreditation fee beginning in year 2025. This fee is assessed to recover 50% of the annual direct and indirect costs of accreditation over and above site visit expenses. The current fee is \$1,860; however, this fee is adjusted annually based on actual costs. Invoices are typically sent out in September of each year.

Per the *Policies and Procedures of the AVMA CVTEA*, documentation of progress toward compliance with critical and major deficiencies must be included in the program's report to CVTEA. Insufficient progress toward meeting deficiencies may be considered cause for change in the program's accreditation status.

If there are any changes that impact critical or major deficiencies that the CVTEA previously determined do not require continued reporting, the program must report this change.

Congratulations on achieving Initial accreditation. On behalf of the evaluation committee, thank you for the courtesy and hospitality shown during the virtual site visit. If you have any questions, or if staff may be of assistance in the preparation of your next report, please do not hesitate to contact staff (Julie Horvath; [jhorvath@avma.org](mailto:jhorvath@avma.org)).

Sincerely,



BA, LVT, VTS (ECC)

Ms. Kelly Foltz, BA, LVT, VTS (ECC), CVTEA Chair

*AVMA Center for Veterinary Medical Accreditation*

RAV/EBT/jah

CC: Dr. Jeannie Worden, President ([worden@ntc.edu](mailto:worden@ntc.edu))

**Northcentral Technical College ROE 2023**

**CRITICAL DEFICIENCY (IES)**

Critical deficiencies apply to situations that clearly result in a program's inability to meet a Standard, and/or subject students, faculty, or others to unacceptable levels of risk. Documentation of significant progress toward compliance with each critical deficiency must be achieved by the time of the program's next report to CVTEA. Lack of compliance may be considered cause for a change in the program's accreditation status.

#	<b>Critical Deficiency Description</b> <i>It is critical that:</i>	<b>Deficiency status</b> (Met, Unmet with continued reporting)
1.	<p>Potential safety issues be addressed, to include but not limited to (4e):</p> <ol style="list-style-type: none"> <li>1. Outside lighting and unsafe walking route between the Agriculture Center of Excellence parking area, the Veterinary Learning Lab, and the proposed dog walking area</li> <li>2. Lack of a completed fire or smoke detection system in the Veterinary Learning Lab building</li> </ol>	1-1 & 1-2: Unmet: submit photograph images or videos of lighted walkways and installed fire/smoke detection system once installed.
2.	Students complete the curriculum. (10a)	Unmet; report on the numbers of students who have completed the curriculum.
3.	Evidence exist that all required skills have been performed by all students and have been evaluated by Program personnel using standardized criteria. (10e)	Unmet; when available, submit one example of a completed student skills assessment with name redacted.
4.	Outcomes be assessed using performance of graduates on the Veterinary Technician National Examination (VTNE), Program-specific surveys of graduates and their employers, and feedback from the advisory committee, and an analysis of the results of those assessments be used for continued Program improvement. (11a, 11b)	Unmet; when available, submit examples of completed graduate and employer surveys, VTNE score reports, and a summary of how outcomes data and advisory committee feedback are being used for program improvement.

**Northcentral Technical College ROE 2023**

**MAJOR DEFICIENCY (IES)**

Major deficiencies apply to situations that jeopardize the ability of the program to meet a Standard. Progress toward meeting each major deficiency must be demonstrated on an annual or biennial basis. Documentation of steps taken toward compliance with major deficiencies is required. Lack of compliance within the assigned five- or six-year period, prior to the next scheduled complete evaluation, may be considered cause for a change in the program's accreditation status.

#	Major Deficiency Description <i>It is required that:</i>	Deficiency status (Met, Unmet with continued reporting)
1.	Increasing numbers of Program students be accompanied by an appropriate increase in fiscal, human, and clinical resources available to the Program. (2, 4a, 5b, 9a)	Unmet; provide an update on student numbers with commentary about any changes in fiscal, human, and clinical resources available to the program.
2.	Official publications, including the website, contain the curriculum sequencing for fall and spring admissions. (7d)	Unmet; submit examples of publications and a link to the program's website that reference curriculum and admissions information.
3.	The Program comply with VTNE reporting requirements as soon as three years of data is available. (11c)	Not applicable until 3 full years of VTNE data is available.
4.	The program's three year rolling average VTNE pass rate for first time test takers be 50% of higher. (11d)	Not applicable until 3 full years of VTNE data is available.